

Luther Burbank Middle School Council Minutes

November 20, 2013

3:00

Time	Topic	Owner(s)	Process	Expected Outcomes
3:00	Public Comment	TBD	Information Sharing	
3:10	Approve Minutes	Judy Ursuliak	Information Sharing	Minutes will be read and approved.
3:20	Principal's Report	Pat Perkins	Information Sharing and discussion	Update on school events.
3:30	Project 351	Pat Perkins/Julia Hutton	Information Sharing and discussion	An overview of this program will be described.
3:45	B-Day Intervention	Pat Perkins	Information Sharing and discussion	An update since the last meeting on this initiative will be provided.
3:55	School Improvement Plan (SIP)	All members	Information Sharing and discussion	The SIP will be reviewed and updated as necessary.
4:10	School Council Calendar	All members	Information Sharing and discussion	A timeline for the most critical school council activities will be developed.

Attendance: Patrick Perkins, Cheryl Lonardo, Julia Hutton, Francis Christie, Julie Brummer, Heather LeBlanc, Gina MacNeil, Judy Ursuliak; Absent: Kandice McBrearty

Public Comment

Minutes: Approved

Principal's Report:

- Lockdown held 10/31 (no cards posted until police have issue under control); trying to make it as uniform as possible throughout the district. Other drills: Code Blue (medical) and Fire Drill (4x year)

- Standards Based Reporting – podcast sent to district (overall no negative comments, some general dissatisfaction)
- Conferences 76% of students represented by teacher/guardian (not including conferences held outside of conference dates)
- Play – “Thoroughly Modern Millie, Jr.” Meeting tonight at 6:00 in auditorium (Kelly Flanagan director)
- Basketball interest meetings held this week 17 girls signed up; 23 boys signed up

Project 351

- 351 towns in MA each city nominates one 8th grade student to represent their community on a community service day. January 18, 2014 and a follow up date in the spring
- Empowering students with community service and leadership skills
- First group of students are now in college and still involved
- Students nominated by staff based on specific criteria
- This year’s candidate is Teresa Quinn

B-Day Intervention

- Trying to put measures in place to help our struggling students
- Attempting to spread the burden of additional planning to teachers other than ELA and math
- Decision made to continue with intervention with tweaks throughout the remainder of the school year to continue to improve the plan
- Most interventions are focused on improving open response questions

School Improvement

- SIP is a working document that is reviewed yearly – newly identified items are added and finished items are deleted
- Monthly report to school committee
- Focus areas with goals and objectives
- Ensure that we are making improvements to the plan and the school – the final goal is to make adequate progress every year
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School Council Calendar

Dec 18 – budget update; SIP

Jan 15 – SIP; survey and handbook subgroups

Feb 12 – SIP; survey and handbook subgroups

Feb 26 if needed

Mar 19 – SIP; survey and handbook subgroups

Apr 9 – handbook deadline; survey deadline

May 21 – finalize SIP; survey results

Jun 4 if needed

Next Meeting: