

# Luther Burbank Middle School Council Minutes

October 30, 2013

3:00

Time	Topic	Owner(s)	Process	Expected Outcomes
3:00	Public Comment	TBD	Information Sharing	
3:10	Approve Minutes	Judy Ursuliak	Information Sharing	Minutes will be read and approved.
3:20	Principal's Report - including an introduction of new members	Pat Perkins	Information Sharing and discussion	Update on school events.
3:30	FY 15 Budget	Pat Perkins	Information Sharing and discussion	The process and timeline for developing the FY15 budget will be discussed.
3:45	B-Day Intervention	Pat Perkins	Information Sharing and discussion	The scheduling approach taken to help struggling learners will be outlined.
3:50	Report Card Overview	Pat Perkins	Information Sharing and discussion	Highlights of new report card template will be shared.
4:10	School Council Calendar	Pat Perkins	Information Sharing and discussion	A timeline for the most critical school council activities will be developed.

**Notes:** Francis asked about the schedule of meetings. Patrick said we would discuss it today

**Attendance:** *Council Members:* Patrick Perkins, Cheryl Lonardo, Julie Brummer, Kandice McBrearty, Francis Christie, Gina MacNeil, Julia Hutton, Judy Ursuliak;

*Absent:* Heather LeBlanc; *Public:* Susan Munyon

**Minutes:** June minutes approved; September minutes approved

**Principal's Report:**

- Nov 5<sup>th</sup> 8<sup>th</sup> grade to minuteman tour ~ 25% touring this year
- Nov 6<sup>th</sup> picture retakes

- Nov 7<sup>th</sup> early release; Nov 8<sup>th</sup> no school ~ Parent Teacher Conferences online
- Nov 11<sup>th</sup> Veterans Day
- Nov 27, 28, 29 Thanksgiving break
- Boys BB – Dave Dillon; Girls BB – Mark Grasso Tryouts/games start after thanksgiving break
- Dec 6<sup>th</sup> grades close; Dec 13<sup>th</sup> report cards issued
- Dec 23<sup>rd</sup> – ?? Christmas Break
- Play Director hired – Kelly Flannigan, schedules and play are up in the air
- Geo Bee – Dec 11<sup>th</sup>; daily geography questions, building enthusiasm – 7 rounds, 5 prelim held during school, last 2 rounds held night of the bee
- Students in Title I who scored NI and W on MCAS after school support with ELA and math; initially no money in the grant however money has been found to allow the program based on success

#### **FY15 Budget:**

- Start at admin level in October
- Start with 0 based growth budget, teachers submit budgets (early December), principal puts together the budget and submits to superintendent before presenting to School Committee
- Site based budget has decreased over the last few years but our

#### **B-Day Intervention:**

- Last few years interventions for students who had not scored P or A on MCAS during team time (identified students taken from specials); impacts specialist teachers and students somewhat resentful
- B-day created an extra period for an all school tutorial to reduce impact on teachers and students
- Concern is that there is additional prep required for some teachers
- Will be discussed at November staff meeting

#### **Report Card:**

- Comprehensive Reporting Committee formed to create standards based report cards
- Started at the middle school level in August 2012 to develop SBR
  - Developed reporting standards (most critical aspects of curriculum) measured at benchmarks throughout the year
- decision made in June that report card was not ready for 2013-14 school year
- will use full report card in 2014-15 school year
- viewed podcast of the new report cards discussion regarding grades and standard scale

**Calendar:**

Nov 20

Dec 18

Jan 15

Feb 12

Feb 26 if needed

Mar 19

Apr 9

May 21

Jun 4 if needed

**Membership:**

- Gina MacNeil will be co-chair
- Judy Ursuliak will take minutes

**Next meeting:**

Budget

Set timeline for meetings