

**Luther Burbank Middle School Council**  
Minutes

December 19, 2019

Time	Topic	Owner(s)	Process	Expected Outcomes
3:00	Public Comment	TBD	Information sharing	
3:05	Approve Minutes	TBD	Information sharing	Minutes will be read and approved.
3:10	Principal's Update	Laura Friend	Information sharing and discussion	Update on school happenings
3:20	2019 Survey Data Analysis & Discussion (Continued work from November)	Laura Friend Council Members	Discussion and decision-making	<b>To complete:</b> Review 2018-2019 School Council Parent Survey Review 2018-2019 End of Year Survey for Students Discuss survey results and identify priority areas to be addressed. Review LBMS SIP to assess alignment of priority areas and SIP goal areas/action steps. Determine next steps.
3:55	School Council Agenda Setting, January 23	Laura Friend Council Members	Discussion Decision-making	Generation of agenda topics for January meeting
4:00	Other			

**School Council Norms:**

Give honest/authentic feedback; contribute always  
Parent feedback/input is treated equally and needed  
All voices are encouraged, valued and respected  
Keep time in mind/remain goal oriented

Be open to new ideas  
Be courageous

Notes:

Attendance: Lisa Sama, Laura Friend, Sharon Poch, Maureen Principe, Melanie Thulin, Steven Grant, Quintin Burks, Melissa Carlson, Judy Ursuliak

Minutes: approved

Principal's Update:

- Teaching and Learning PD
  - Coaching, onsite development (observations/consult)
- Primary Source
  - 6<sup>th</sup> & 7<sup>th</sup> grade Social Studies teachers as they work to implement new curriculum
  - 8<sup>th</sup> district wide working on transition to developing new civics project
- Science PD
  - District wide through Landmark for students with language-based learning disabilities
  - School based (science 6-8 & Engineering) doing co-lab with a program in Kendall Square. Working toward helping students to solve problems and the steps involved. Present students with learning opportunities that are
  - Engineering teachers will be examining/updating their units with the transition from Minuteman to the district for the 2020-21 school year
- LBMS Robo Lancers - First Lego League competition
- First Dance - huge success (games, activity in the gym, dance, photo booth) - 125 students. January event for 6th graders to come – will be activity focused not dance focused.
- Drama Auditions - Waiting for rehearsals to start (snow has impacted) may add some additional rehearsal dates
- All School Winter Concert - last Friday
- Winter Concert this evening
- Reindeer Games tomorrow - Looking ahead to winter break
- Honored Pete Frates in advisory today
- Report cards went home today - 65% honor roll
- Geography Bee, January 6th (Daily Geography Questions)
- Basketball has started up. Yesterday first games. We hosted Hudson, Girls and Boys teams both won.
- Chorus will perform at Worcester Railers (1/10) - ER that day
- School Committee presentation, 1/15 (student presentation about our Advisory)

- Parent/Teacher Book Study, 1/16
- Superintendent will join next SC meeting, 1/23
- Calendar committee getting ready to start up, looking for school council members to join. Melissa would be interested.

#### Survey Data Analysis:

- Worked in partners
- Synthesizing data from each survey

What did you notice in the data?

What made you stop and take note?

#### **Council feedback regarding - Parent Survey**

- Like to see more problem solving
- Respondent numbers quite low
- 90% of parents indicated their child had a trusted adult at the school
- Homework varied responses
- Bullying (one comment/small sample)
- Communication
  - Teachers reaching out to parents (small sample)
- Area of growth – executive functioning skills
- 8% of responding parents did not know what LBMS does to promote diversity

### **Council feedback regarding - Student Survey**

- 78 % of students indicated they had a trusted adult (perhaps reword the question about having a trusted adult at the school)
  - Who do you feel comfortable going to? 80-90% can name someone, others may need additional prompting
  - May be someone from any area of the school (previous teacher, other staff)
- Advisory
  - Students liked having the transition time in the morning with advisory (helped destress at beginning of day)
  - Would like to talk about bullying in advisory
  - Students would like a friend or “safe” person in advisory group
  - Create balance between friends and new people
- Homework
  - Some students were unhappy about amount of homework but others felt it is beneficial
  - Concerns about homework in relation to sports/outside activities
  - 45% of students expressed homework stresses them out
- Students expressed interest in deep conversations and connections (thought provoking topics)
  - Wanting to discuss/talk about concerns regarding friends/other students
- Navigating social media and gossip
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Laura and Sharon will synthesize and align with SIP (make action steps)

### **Agenda:**

- Superintendent’s visit
- Laura to share synthesis of data and potential alignment with SIP
- Make plan for unaddressed areas/items

Adjourned at 4:31