

Luther Burbank Middle School Council

Minutes

November 21, 2019

Time	Topic	Owner(s)	Process	Expected Outcomes
3:00	Public Comment	TBD	Information sharing	
3:05	Approve Minutes	TBD	Information sharing	Minutes will be read and approved.
3:10	Principal's Update	Laura Friend	Information sharing and discussion	Update on school happenings
3:20	2019 Survey Data Analysis & Discussion	Laura Friend Council Members	Discussion and decision-making	Review 2018-2019 School Council Parent Survey Review 2018-2019 End of Year Survey for Students Discuss survey results and identify priority areas to be addressed. Review LBMS SIP to assess alignment of priority areas and SIP goal areas/action steps. Determine next steps.
3:55	School Council Agenda Setting, December 19	Laura Friend Council Members	Discussion Decision-making	Generation of agenda topics for December meeting
4:00	Other			

School Council Norms:

Give honest/authentic feedback; contribute always
 Parent feedback/input is treated equally and needed
 All voices are encouraged, valued and respected
 Keep time in mind/remain goal oriented
 Be open to new ideas
 Be courageous

Notes:

Attendance: Laura Friend, Steve Grant, Melanie Thulin, Melissa Carlson, Sharon Poch, Lisa Sama, Maureen Principe, Quintin Burks

Absent: Bridgette Riggin

Public Comment: None

Minutes: Approved but including the following:

School of Recognition status; in three areas: achievement, student growth, and “exceeding targets”

SIP helps drive agenda items; “peer mentoring” and not “peer monitoring”

Clubs and teams underway; new this year: “dance club”

Principal’s Update:

- LBMS held a Scholastic Book Fair
- Early Release – SEL PD (site-based professional development first year of two year implementation)
- Parent and Teacher Conferences – 80% turnout this fall
- After school academic support is underway
- Colleen Goldstein, our new math specialist, will start on Monday, November 25, 2019
- Site-based budget for FY2021 has been submitted
- Science & engineering teachers; Teacher Co-lab programming in Cambridge
- Drama has begun with tryouts starting next week
- Cultural Enrichment programs; (1) Julie Berry author visit (2) Skydome planetarium experience
- Parent Teacher Book Study; Middle School Matters
- Sam Pawlak 5K run and fundraiser
- Navigating the Cyber World presentation at the high school
- Alice lockdown drill this week with a follow up drill in January 2020
- Turkey Bingo; next week on Tuesday, November - Drop everything and play Turkey Bingo
- Thankful cards for staff and our advisory groupings are being handed out
- Grades close Friday, December 6, 2019

- Reports cards go home Thursday, December 19, 2019
- LBMS Dance Friday, December 6, 2019
- SOS awareness program for our seventh graders
- Minuteman tour occurred today
- Robotics competition on Saturday, December 7, 2019

Looking Ahead; Parent Survey: Looking at spring surveys at conference time with devices and/or hard copies with focus on specific questions to look at with a captured parental audience in order to increase our numbers for the survey results.