

Luther Burbank Middle School Council

Minutes

January 23, 2020

Time	Topic	Owner(s)	Process	Expected Outcomes
3:00	Public Comment	TBD	Information sharing	
3:05	Approve Minutes	TBD	Information sharing	Minutes will be read and approved.
3:10	Superintendent's Update	Superintendent Clenchy	Information sharing	The superintendent will share district updates.
3:25	Principal's Update	Laura Friend	Information sharing and discussion	Update on school happenings
3:35	FY21 LBMS Budget	Laura Friend	Information sharing	Presentation of proposed FY21 LBMS budget
3:50	2019 Survey Data Analysis/Alignment to SIP *time permitting	Laura Friend Sharon Poch Council Members	Discussion and decision-making	Review LBMS SIP analysis to assess alignment of priority areas and SIP goal areas/action steps. Determine next steps
4:00	School Council Agenda Setting, February 27 (note date change)	Laura Friend Council Members	Discussion Decision-making	Generation of agenda topics for February meeting 27
4:05	Other *Determine new meeting date for March meeting			

School Council Norms:

Give honest/authentic feedback; contribute always
 Parent feedback/input is treated equally and needed
 All voices are encouraged, valued and respected
 Keep time in mind/remain goal oriented
 Be open to new ideas
 Be courageous

Notes:

Attendance: Maureen Principe, Steve Grant, Laura Friend, Lisa Sama, Melanie Thulin, Sharon Poch, Bridget Riggin, Quintin Burks, Judy Ursuliak

Minutes: approved, seconded

Superintendent's Update:

- Budget
 - Admin team met earlier in the week and will have their annual workshop presenting the FY21 budget proposals to the school committee this weekend
 - Contractual funds 80% of budget
 - Current town #'s (come in at 3%)
 - Bolton 4.8%
 - Lancaster 4.9%
 - Stow 5%
 - School committee needs to agree by March 15
- Free Full Day Kindergarten will start fall of 2020
 - Many factors considered: philosophical, fiscal, etc.
 - \$620,000.00 for gap year funding before the state reimburses
- High School
 - Statement of Interest (SOI) for help with aging high school building was presented in 2018 to MSBA (Massachusetts School Building Authority) and they toured, we were not queued up for current year but instructed to resubmit in 2019
 - 61 core projects put forward – we were one of 11 that were approved
 - Superintendent met with town administrators regarding feasibility study
 - 1.2 million project (borrow money then need to pay back)
 - Key votes
 - Feasibility study
 - Proposal of plan
 - How to present to community
 - Present key points to parents
 - Focus groups
 - Broad communication plan in the works

- 5-7 years in the planning process before building starts
- Open for Questions/Comments

Principal's Update:

- Everything is in full swing
- Basketball record
 - Boys 4 and 4
 - Girls 6 and 2
- Honor Roll breakfast - great attendance. Any ideas for making it better in Trimester 2?
- Chorus performed at Worcester Railers (1/10) - ER that day
- School Committee presentation, 1/15 (Four of our eighth grade students presented about our advisory)
- Parent/Teacher Book Study, 1/16 -Author joined us through Zoom
- Project 351 - met last Saturday in Boston (Ava Walker represented us well)
- School attendance - since return from break - our average daily attendance from Jan 2, 2020 through today is 94% (school year to date is 96%)
- Calendar Committee met yesterday.
- Short-term instructional assistant substitute in seventh grade started 1/21 and will be with us until 2/14
- Budget presentation to School Committee this Saturday
- ALICE practice this upcoming Tuesday, 1/28 (2 scenarios)
- Geography Bee, Jan 6th
 - Ian Hourihan was our school finalist and will take the state qualifying test shortly
- Spelling Bee, Feb. 3rd
 - Assistant Superintendent will be our announcer
- Feb. 14th - Ballin at Burbank

FY21 LBMS Budget:

- 9% increase overall (a little over \$6,000)
- 0.4 ELL teacher addition (will be shared w/ MRE 0.6)
- 0.25 Literacy Specialist increase to 1.0
- Principals are asking for 1.0 Engineering teacher as we close out our ties with Minuteman
- Instructional Materials

- Literacy workshop
 - Science and math curriculum materials (support emphasis on STEM)
- Phases 2 of media center redesign – tables w/ more mobility and versatility (moved to facilities budget to streamline facilities requests)
- Textbooks at 0 increase, General Office is down, General Instruction up slightly as Teaching and Learning requests have moved to site-based budgets
- Additional stipend request for Wind Ensemble extra-curricular

March Meeting moved to March 26