

## Luther Burbank Middle School Council

### Minutes

May 21, 2020

Time	Topic	Owner(s)	Process	Expected Outcomes
3:00	Public Comment	TBD	Information sharing	
3:05	Approve Minutes	TBD	Information sharing	Minutes will be read and approved.
3:10	Principal Update	Laura Friend	Information sharing	Update on school happenings, remote learning
3:15	End-Of-Year Planning	Laura Friend Sharon Poch Council Members	Information sharing and discussion	<ul style="list-style-type: none"> <li>End of year celebrations/processes - brainstorming</li> </ul>
3:45	Other Council Membership 2020-2021			

**School Council Norms:**

Give honest/authentic feedback; contribute always  
 Parent feedback/input is treated equally and needed  
 All voices are encouraged, valued and respected  
 Keep time in mind/remain goal oriented  
 Be open to new ideas  
 Be courageous

Notes:

Attendance: Laura Friend, Lisa Sama, Quintin Burks, Steve Grant, Melissa Carlson, Sharon Poch, Mel Thulin, Judy Ursuliak

Public Comment:

Approval of Minutes: approved, seconded

### Check In:

- Lisa
  - Google Meet going well. Met w/ 7<sup>th</sup> grade today, able to help walk students through process
  - Missing the students, classroom, etc.
- Mel
  - Google Meets w/ students are high light of the week
    - Modeling problems and helping with assignments
  - Planning for transition of incoming 5<sup>th</sup> grade students
  - Good grasp on the day, but missing the students
- Quintin
  - Forging ahead, 70-75% engagement, which has increased and is increasing weekly
  - Trying to get students who have been hesitant engaged, will keep trying
  - Looking at/working on converting plans into remote plans and how to make them developmentally appropriate
  - Missing the students terribly, but they are doing a great job
- Sharon
  - Things have settled in since the decision came down that schools would be closed for remainder of the year
  - Families are structuring their days in different ways to keep students engaged
  - Students are missing working in partners and in groups
- Melissa
  - 7<sup>th</sup> grader is pretty well all set, 5<sup>th</sup> grader is a little more challenging regarding monitoring and technology available
  - Overall doing okay, pretty well settled in
  - Trying not to think about September, knows some families are starting to worry about the fall
- Steve
  - Missing the students and staff
  - Lots of meetings with parents, students, students and parents
  - Lots of behind the scenes work to help maintain a school year with remote teaching and learning

- Acknowledges everyone is working really hard – students, parents, teachers
- Laura
  - Can't say enough about how the staff has done everything on so many levels to get to every student
  - Google Meets offered every day at every grade level for students to engage if they would like to
  - Grateful for our staff, students and families
  - Appreciate everyone's feedback

#### Principal Update:

●

#### EOY Planning:

- Planning is happening naturally
- Nuts and bolts:
  - Transitions
  - Traditions
    - 8<sup>th</sup> grade plans
      - Video pre-recorded ceremony to replicate 8<sup>th</sup> grade ceremony (fortunate to have a parent volunteer to put our content all together for our families), June 15<sup>th</sup>
      - Car parade send off, June 16<sup>th</sup>, tightly structured time frame for families to drive through
        - Swag bags for students w/ certificates, and a few surprise items
        - Decorated "chute" into the driveway for the school
        - Parent volunteers working on "at home" ideas for recognition
    - 6<sup>th</sup> grade Meet and Greet – June 10<sup>th</sup> @ 6:00 pm
      - Live zoom meeting/webinar
      - Replication of what is done in our library in a typical year
      - Possible testing of format with School Council
    - Clap out

- Plans still in development
- Idea in the plans for a virtual clap out
- Field Day/Minute to Win It
  - Steve, Mike G, Gregg N, KC Suduiko
    - Creating some events to happen at the end of the year on a no school work day
- DC Trip
  - Next week will be a virtual field trip integrating specialists and academics t
- Move Up Day
  - Plans still in the works
    - Likely pre-recorded video from new teachers introducing themselves
      - Sharon suggested perhaps students could send a little something to teachers to introduce themselves
    - Too many unknowns to do a live Google Meet
    - Want to get students excited about next year
  - Staff are working on typical end of year plans – placements, classes, etc. knowing we may have to pivot based on the directions that come down from the state.
- Collection of student belongings
  - Curbside drive through pick up starts next week
  - MRE/LBMS shared families will come on one day
- Welcome to reach out with any ideas

#### Council Membership:

- Looking toward next year's membership
  - Bridgette – leaving because student is going to high school, Laura will extend invitation for her to continue as community member

- Sharon – would love to stay – we need to look to see if bylaws allow School Committee members to sit on School Council
- Melissa/Maureen – finishing year 1, would love to stay
- Mel/Lisa – finishing year 1
- Steve/Judy – staying
- Quintin – finishing year 2, open to staying unless there is another staff member who is interested in joining
- Needs
  - 1, possibly 2, parents
  
  - 1 community member
  - 1 teacher

Thank you for a great year

Adjourned 3:50