

INTERNET POLICY USE OF NETWORKED INFORMATION RESOURCES

The Nashoba Regional School District recognizes the value and importance of network information sources and related technologies for a well-rounded education. The District supports access of students and staff within appropriate bounds.

The District makes telecommunications, electronic information sources, and networked services available for the enhancement of learning and teaching within various curricula. The District expects the staff to blend thoughtful use of these educational avenues throughout the school experience and provide guidance and instruction to all students in the appropriate use of these resources.

The District realizes the positive and constructive use of these resources; it also recognizes the potential for possible misuse. Therefore, individual users must take full responsibility for their own actions. All users shall assume full liability, legal, financial or otherwise, for their actions. The District reserves the right to access, audit, and review usage. Use shall be governed by administrative regulations, procedures, user guidelines and user agreements. Information stored or transmitted on NRSD computer systems is the property of NRSD and may be reviewed by the District at any time.

In order to comply with the Children's Internet Protection Act (CIPA), this document will serve as Nashoba Regional School District's Internet Safety Policy. Nashoba Regional School District has a content filter in place that blocks and filters Internet sites that are obscene, contain pornography, or contain any material deemed to be inappropriate or harmful to minors as defined by CIPA [Pub.L.No.106-554 and 47 USC 254(h)].

Nashoba Regional School District includes in its curriculum Internet safety. The curriculum includes teaching students about appropriate and safe online behavior, including intellectual property, personal safety, and cyber-bullying awareness and response. To the extent practical, staff supervises and monitors appropriate usage of the online computer network and access to the Internet in accordance with this policy.

The district takes cyber-bullying seriously and appropriate action will be taken to protect students and staff from any form of cyber-bullying. Cyber-bullying is bullying through the use of technology or any electronic means, and includes the distribution of electronic communications or the posting of electronic material that may be accessed by one or more persons.

Bullying is defined as the repeated use of a written, verbal, or electronic communication, or a physical act or gesture, or any combination thereof, by one or more students directed at another student that has the effect of:

- causing physical or emotional harm to the other student or damage to his or her property;
- placing the other student in reasonable fear of harm to him or herself or of damage to his or her property;
- creating a hostile environment at school for the bullied student;
- infringing on the rights of the other student at school; or
- materially and substantially disrupting the education process or the orderly operation of a school.

Ethical participation in academic interactive web resources and electronic forms of communication is expected of all students and staff. Any text, voice or image that is considered inappropriate in the classroom is also inappropriate in all uses of interactive web resources and any electronic communications. This includes, but is not limited to, profanity, racist, sexist or other threatening or discriminatory remarks. Students should promptly inform a staff member if any messages received or material reviewed is inappropriate.

All personal or school-owned technology and electronic devices shall be monitored. All technology and electronic devices should be used primarily for academic purposes during official school hours. Use of the network, technology and electronic devices shall be permitted only upon submission of signed agreement forms by both parents/guardians and students. Some networks may require an additional agreement by users; i.e. outlining standards for behavior and communication. User accounts shall be limited, suspended, or revoked if these resources are misused.

The following are not permitted:

1. Sending or displaying offensive messages or pictures
2. Using obscene language
3. Harassing, insulting or attacking others
4. Unauthorized access, including so-called "hacking" and other unlawful activities by minors online
5. Trespassing in others' electronic files or plagiarising others' work as their own
6. Violating copyright laws
7. Revealing identifying information such as first and last names, ages, addresses, phone numbers, parents' names, parents' employers or work addresses, or photographs, unless approved by a teacher for the purpose of meeting course requirements.
8. Unauthorized disclosure, use, and dissemination of person identification information regarding minors
9. Sharing a password or using others' accounts and passwords
10. Intentionally wasting limited resources (i.e. excessive printing, downloading or online streaming)
11. Employing the network for commercial or other non-academic purpose
12. Damaging computers, computer systems or computer networks

Publication of information shall be in accordance with the Nashoba Regional School District Publication of Personal Information Policy.

Ref: E-Rate Primer Central, 2009
Children's Internet Protection Act (CIPA)
M.G.L.; Chapter 71, Section 370

Nashoba Regional School District

STAFF/FACULTY CONTRACT FOR USE OF THE INTERNET THROUGH SCHOOL RESOURCES

I, _____, accept and agree to abide by the following rules:
(Print Name)

1. I agree to abide by all rules which are listed in the Nashoba Regional School District's guidelines for acceptable use.
2. I realize that the primary purpose of the Nashoba Regional School District Internet connection is educational, and that as such, educational purposes shall take precedence over others.
3. I realize that the use of the Internet is a privilege and not a right. I accept that inappropriate behavior may lead to penalties.
4. I agree not to participate in the transfer of inappropriate or illegal materials through the Nashoba Regional School District Internet connection.
5. I agree not to allow other individuals to use my account for Internet activities nor will I give anyone my password.
6. I realize that the Nashoba Regional School District reserves the right to examine all data stored on all District machines to ensure all users are in compliance with District regulations.

Nashoba Regional School District makes no warranties (expressed or implied) with respect to the service it is providing. Nashoba Regional School District will not be responsible for any damages you suffer. This includes loss of data resulting from delays, non-deliveries, mis-deliveries, or service interruptions caused by its own negligence or your errors or omissions. Use of any information obtained via the Networked Information Resources is at your own risk. Nashoba Regional School District specifically denies any responsibility for the accuracy or quality of information obtained through its services.

Bargaining unit members are responsible for supervising students and the employer shall use its best efforts to implement safety procedures, including blocks and filters to assist teachers in this effort. A bargaining unit member shall not be disciplined except for just cause in the application of this policy.

Staff/Faculty Signature: _____

Date: _____ School: _____

First Reading: May 27, 1999
Adopted: June 10, 1999
Revision: June 20, 2002
Revision: April 17, 2003
Revision: September 9, 2010

**CONTRACT FOR USE OF THE INTERNET THROUGH SCHOOL RESOURCES
GRADE 6 - 12**

I, _____, accept and agree to abide by the following rules:

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2. I realize that the primary purpose of the Nashoba Regional School District Internet connection is educational, and that as such, educational purposes shall take precedence over others.
3. I realize that the use of the Internet is a privilege and not a right. I accept that inappropriate behavior may lead to penalties.
4. I agree not to participate in the transfer of inappropriate or illegal materials through the Nashoba Regional School District Internet connection.
5. I agree not to allow other individuals to use my account for Internet activities nor will I give anyone my password.
6. I realize that the Nashoba Regional School District reserves the right to examine all data stored on all District machines to ensure all users are in compliance with District regulations.

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Student Name: _____ School: _____

Student Signature: _____

Parent/Guardian Signature: _____

Date: _____

First Reading: May 27, 1999
Adopted: June 10, 1999
Revision: June 20, 2002
Revision: April 17, 2003
Revision: September 9, 2010

**CONTRACT FOR USE OF THE INTERNET THROUGH SCHOOL RESOURCES
GRADE K - 5**

I, _____, understand and agree to follow the school computer and Internet rules listed below:

1. I agree to follow all classroom rules when using computers at school.
2. I know that the computers at school are there to help me learn.
3. I know that I can only visit Internet sites that are approved by a teacher.
4. I agree to ask a teacher to help me if I am not sure about what I am seeing, reading or hearing when I am using the computer or Internet.
5. I agree not to give my classmates my login or password but that it is okay to share my login or password with my teacher or parent.
6. I know that my teachers or Principal can look at any of my work or activities on the school computers.
7. I know that if I do not follow the school and classroom computer rules, I might not be allowed to use the computers at school.

Nashoba Regional School District makes no warranties (expressed or implied) with respect to the service it is providing. Nashoba Regional School District will not be responsible for any damages you suffer. This includes loss of data resulting from delays, non-deliveries, mis-deliveries, or service interruptions caused by its own negligence or your errors or omissions. Use of any information obtained via the Networked Information Resources is at your own risk. Nashoba Regional School District specifically denies any responsibility for the accuracy or quality of information obtained through its services.

Student Name: _____ School: _____

Student's Signature: _____

Parent/Guardian Signature: _____

Date: _____

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Adopted: June 10, 1999
Revision: June 20, 2002
Revision: April 17, 2003
Revision: September 9, 2010

PARENT/GUARDIAN CONTRACT FOR USE OF THE INTERNET THROUGH SCHOOL RESOURCES

I, _____, accept and agree to abide by the following rules:
(Print Name)

1. I agree to abide by all rules which are listed in the Nashoba Regional School District's guidelines for acceptable use.
2. I realize that the primary purpose of the Nashoba Regional School District Internet connection is educational, and that as such, educational purposes shall take precedence over others.
3. I realize that the use of the Internet is a privilege and not a right. I accept that inappropriate behavior may lead to penalties.
4. I agree not to participate in the transfer of inappropriate or illegal materials through the Nashoba Regional School District Internet connection.
5. I agree not to allow other individuals to use my account for Internet activities nor will I give anyone my password.
6. I realize that the Nashoba Regional School District reserves the right to examine all data stored on all District machines to ensure all users are in compliance with District regulations.

Nashoba Regional School District makes no warranties (expressed or implied) with respect to the service it is providing. Nashoba Regional School District will not be responsible for any damages you suffer. This includes loss of data resulting from delays, non-deliveries, mis-deliveries, or service interruptions caused by its own negligence or your errors or omissions. Use of any information obtained via the Networked Information Resources is at your own risk. Nashoba Regional School District specifically denies any responsibility for the accuracy or quality of information obtained through its services.

Bargaining unit members are responsible for supervising students and the employer shall use its best efforts to implement safety procedures, including blocks and filters to assist teachers in this effort. A bargaining unit member shall not be disciplined except for just cause in the application of this policy.

Student/School _____

Student/School _____

Student/School _____

Student/School _____

Parent/Guardian Signature: _____

Date: _____ Email: _____

First Reading: May 27, 1999
Adopted: June 10, 1999
Revision: June 20, 2002
Revision: April 17, 2003
Revision: September 9, 2010